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EIC-D-112/1
5 June 1958

ECONOMIC INTELLIGENCE COMMITTEE

Procedures for EIC Review of Proposed US Governmental
External Economic Research Contracts
Involving More Than \$5,000
(Revised 5 June 1958)

1. The following revised procedure for EIC review of proposed US Governmental external economic research projects over \$5,000 was reviewed and approved by the Economic Intelligence Committee on 5 June 1958 (EIC-M-72).

a. Proposed projects will be submitted to the EIC Secretariat in the form of descriptive outlines -- on ditto masters or in 45 copies.

b. The EIC Secretariat will check all available information as to completed or in progress internal research projects in related fields, and prepare a summary of its findings.

c. The EIC Secretariat will forward an outline of the proposed project to External Research Staff (ERS), Department of State for checking of completed or in progress external research projects in related fields, both privately- and government-sponsored. ERS will prepare on ditto masters a summary of their findings and forward it to the Secretariat.

d. The EIC Secretariat will submit the project outline together with the findings of the Secretariat and ERS to the appropriate EIC Subcommittee for review and reply within ten (10) working days. At the same time the Secretariat will forward information copies to the EIC members and appropriate associate EIC members.

e. The Subcommittee will request their members to review the proposed project -- taking into consideration the recommendations of their EIC principals so that the Subcommittee's comments will reflect agency views. The Subcommittee will report its comments to the EIC Secretariat and these comments will constitute review by the EIC.

f. Only at the request of an EIC principal will proposed projects be discussed formally at an EIC meeting.

g. The EIC Secretariat will prepare the EIC response to the contracting agency.

2. The above procedure shall be effective immediately.

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